

**MINUTES OF THE SEPTEMBER 24, 2020
MEETING OF THE
WASHOE COUNTY SCHOOL DISTRICT
GROUP INSURANCE COMMITTEE**

September 24, 2020

1. OPENING ITEMS

1.01 Call to Order

The meeting of the Group Insurance Committee was called to order at 4:00 p.m. Due to the COVID-19 health emergency declared by Governor Sisolak and consistent with current guidelines and directives, the meeting was conducted virtually.

1.02 Roll Call

Chair Dawn Miller and Committee Members Jeff Bozzo, Eric Diamond, Selena La Rue Hatch, Tony McMillan, Toni Maresjo, Robert Munson and Mike Dixon were present. Members Rachel Drake, Diane Lyons and Gordan Salas were absent. Staff Liaison Jackie James and staff were also present.

1.03 Public Comment

The Group Insurance Committee received comments from the following:
No comments

1.04 ACTION TO ADOPT THE AGENDA

It was moved by Committee Member Robert Munson and seconded by Committee Member Toni Maresjo that **the Group Insurance Committee approves the agenda as presented.** The result of the vote was Unanimous: Pass (Yea: Dawn Miller, Jeff Bozzo, Eric Diamond, Selena La Rue Hatch, Tony McMillan, Toni Maresjo, Robert Munson and Mike Dixon.) Final Resolution: Motion Carries.

2. ITEMS FOR PRESENTATION, DISCUSSION, AND/OR POSSIBLE ACTION

2.01 Approval of the minutes from the June 25, 2020 Meeting of the Group Insurance Committee

It was moved by Committee Member Toni Maresjo and seconded by Committee Member Tony McMillen that **the Group Insurance Committee approves the minutes from the June 25, 2020 meeting of the Group Insurance Committee.** The result of the vote was Unanimous: Pass (Yea: Dawn Miller, Jeff Bozzo, Eric Diamond, Selena La Rue

Hatch, Tony McMillan, Toni Maresjo, Robert Munson and Mike Dixon.) Final Resolution: Motion Carries.

2.02 Presentation and Discussion of Washoe County School District Group Insurance Claims Experience Report as of August 2020 (FOR INFORMATION AND DISCUSSION ONLY)

Lloyd Barnes, LP Insurance representative, discussed the Average Monthly Comparison which provides data to include active enrollment of employees and dependents; claims from medical, prescription, dental, and vision; and specific utilization from medical and pharmacy categories such as emergency, lab x-ray, pharmacy, urgent care, etc. Mr. Barnes also discussed the number of hospital admits for the current year, the average cost per inpatient/outpatient admits and average days per inpatient/outpatient stays.

Member Rachel Drake joined the meeting at 4:08pm.
Member Eric Diamond left the meeting at 4:21pm.

2.03 Presentation and Discussion of Washoe County School District Group Insurance Hometown Health Claims Activity and Turnaround Reports as of August 2020 (FOR INFORMATION AND DISCUSSION ONLY)

Jose Sandoval, Hometown Health representative, reviewed the claims experience report through August 2020. It is the goal of Hometown Health to process claims within 30 days. For the month of August claims were processed within 30 days at a rate of 99.9%.

Mr. Sandoval reviewed the current percentages for claims paid within 30 days for the EPO Dental, EPO Medical, HSA Dental, HSA Medical, PPO Dental, and PPO Medical.

2.04 Presentation and Discussion of Washoe County School District Group Insurance Anthem Claims Activity and Turnaround Reports as of August 2020 (FOR INFORMATION AND DISCUSSION ONLY)

Kelly Dvorak, Account Manager for Anthem, reviewed the claims experience report through August 2020. It is the goal of Anthem to process claims within 30 days. For the month of August claims were processed within 30 days at a rate of 99.52%.

Ms. Dvorak reviewed the current percentages for claims paid within 30 days for the PPO Dental, PPO Medical, HSA Dental and HSA Medical..

Member Eric Diamond returned at 4:21pm.
Member Diane Lyons joined at 4:25pm.

2.05 Presentation and Discussion of Washoe County School District Group Insurance Wellness Program Report to cover current events and programs, health assessment completion deadline, drive-up immunizations, Healthy Habit Challenge and Fall into Step Challenge as of August 2020 (FOR INFORMATION AND DISCUSSION ONLY)

Janelle Dye, Wellness Coordinator, discussed the Virgin Pulse mobile app drawing, there was two winners in the month of August. Ms. Dye also discussed, 3.6% of the population has completed the Health Assessment as of August. She also discussed the Drive-up Immunizations, a total of 476 immunizations have been given and is free to those who have WCSD health insurance. Ms. Dye also discussed the Healthy Habit Challenge and Fall into Fitness Step Challenge.

2.06 Presentation and Discussion of Washoe County School District Compsych/Guidance Resources Annual Report, to include employee engagement, client demographics, and services offered to members, including Employee Assistance Program, Family Source, Legal Connect, Financial Connect, and the lack of utilization from the retiree population as it pertains to these benefits and the possible benefit exclusion for retirees to participate in the services offered through Guidance Resources; and possible action to recommend to the Board of Trustees additional communication to members of available services from Guidance Resources (FOR POSSIBLE ACTION)

Jonah Landon, ComPsych Guidance Resources Program EAP Representative for WCSD, discussed the program is available to benefited employees and household members. Mr. Landon stated the Employee population is 6,308 employees and 870 Retirees. Mr. Landon explained the components of the benefits for Clinical Support, HR Assistance, Legal Connect, Financial Connect, Family Source, Tobacco Cessation Coaching, Guidance Resources Online, Critical Incidents, Training and Health Fair support. Mr. Landon, stated the WCSD Participation Highlights, an average of 16.4% annualized utilization rate and an average closure rate of 91%. Mr. Landon, stated the Program Utilization Year over Year Comparison, 81% employees are utilizing the program and 19% spouses or dependents. Retirees do not have a high utilization rate for the program.

Jackie James, Risk Manager, discussed the level of participation of Retirees in the EAP program is low. The Wellness program is paying between \$10,000.00 - \$12,000.00, for retirees to participate in the EAP, for only one or three retirees to participate each year. Mr. Landon, stated the Retiree participation in the program is low each year.

Member Robert Munson, discussed that if only two or three Retirees utilized the program, that is low participation and figure out other ways to communicate to them

the benefit. Ms. James stated there is a challenge with getting communication out to the Retiree population, as information cannot only just be emailed to them, information also needs to be mailed to them, because lots of retirees do not have email accounts or have not shared their email.

The Insurance Committee Members requested for this item to be moved to next months agenda to make a decision. Also, they would like the Retiree member to be present when voting.

3. CLOSING ITEMS

3.01 Public Comment

The Group Insurance Committee received comments from the following:
No Comments

3.02 Announcement of Next Meeting

The next meeting of the Group Insurance Committee would take place on Thursday, October 22, 2020 4:00pm.

3.03 Adjourn Meeting

There being no further business to come before the members of the Committee, Chair Miller declared the meeting adjourned at 5:27 p.m.

Dawn Miller, Chair